



APPROPRIATIONS COMMITTEE

MEETING MINUTES

Monday, June 30, 2014, 7:30 pm
Selectmen's Meeting Room

PRESENT: Chairman, Elaine Kelly
Dan McInnis
Rick Nieber
Tony Poteete

ABSENT: Janice Hight
Bob D'Amico

ALSO PRESENT: John Coderre, Town Administrator

The meeting was called to order at 7:30 p.m.

ELECTION OF OFFICERS

E. Kelly took up the Election of Officers. The Town Administrator took over the meeting for purposes of election of the Chair.

R. Nieber nominated E. Kelly for Chair; D. McInnis seconded the motion; there were no other motions so nominations were closed; motion approved unanimously.

The Town Administrator opened nominations for Vice-Chair.

J. Hight nominated R. Nieber for Vice-Chair; D. McInnis seconded the motion; there were no other motions so nominations were closed; motion approved unanimously.

The meeting was turned over to the newly elected chair.

APPROVAL OF MINUTES

After a brief discussion the Committee decided to hold off on the approval of the April 28, 2014 meeting minutes until the next meeting.

FY14 YEAR END TRANSFERS

The Town Administrator reviewed the June 30, 2014 memo prepared for the Committee regarding year-end transfers. The FY2014 Snow and Ice appropriation ended with a \$268,120 legal deficit. In keeping with the Town's practice of covering current year costs within the same fiscal year, the staff proposes the following transfers be made:

Department to Transfer From:

Reserve Fund	\$150,000
Health Insurance	\$118,120

Department to Transfer To:

Snow & Ice	\$268,120
------------	-----------

R. Nieber moved the Committee vote to transfer \$150,000 from the Reserve Fund to the Public Works Snow and Ice Removal (Dept. #14423) for the purpose of closing the legal deficit in the FY2014 Snow and Ice Appropriation; D. McInnis seconded; motion approved unanimously.

R. Nieber moved the Committee approve and recommend the transfer of \$118,120 from the Health Insurance (Dept. #18855) to Public Works Snow and Ice Removal (Dept.#14423) to close the legal deficit in the FY2014 Snow and Ice appropriation; D. McInnis seconded; motion approved unanimously.

ANY OTHER BUSINESS TO COME BEFORE THE COMMITTEE

None

EXECUTIVE SESSION

R. Nieber moved the Committee vote to enter into Executive Session pursuant to Massachusetts General Laws, Chapter 30A, Section 21, Subsection 3 (litigation) due to the Chair's determination that a discussion regarding this matter in an open meeting may have a detrimental effect on the position of the Committee; D. McInnis seconded the motion; the roll call vote was taken as follows:

Kelly	“aye”	Nieber	“aye”
McInnis	“aye”	Poteete	“aye”

E. Kelly announced that the Committee would return from Executive Session only to adjourn.

ADJOURNMENT

T. Poteete moved to adjourn; D. McInnis seconded; motion was unanimous.

7:54 pm – meeting adjourned.

Respectfully submitted,

John W. Coderre, Town Administrator

Documents used during meeting:

1. Minutes 4/28/2014
2. Year End Transfer Memo

y:\john\appropriations\meeting minutes\2014\mn app 06.30.14.doc